

ADDENDUM NO: 1
Department of Commerce and Consumer Affairs
Request for Proposals for Services to Administer Professional and Vocational Licensing
Division, Examinations Branch
Solicitation No: RFP-2026-001.01-PVL
June 17, 2026

This Addendum No.1 amends Solicitation No: RFP-2026-001.01 PVL as follows:

Section I: Introduction and Timetable

1.02 RFP SCHEDULE

The schedule set out herein represents the State's best estimate of the schedule that will be followed. All times indicated are Hawaii Standard Time (HST). If a component of this schedule, such as *Proposal Due* date is delayed, the rest of the schedule will likely be shifted by the same number of days. The approximate schedule is as follows:

Advertisement of RFP	June 17, 2026
*Letter of Intent to Propose Due	June 24, 2026
Deadline to Submit Written Questions	July 1, 2026
Response to Written Questions	July 8, 2026
Proposal Due and Opened	July 15, 2026, at 2:00pm
Proposal Evaluation	July 16 - 17, 2026
Designation of Top 3 Priority Listed Proposers	July 20, 2026
Discussion with Priority Listed Proposers, if applicable	July 23, 2026
Best and Final Offers Due, If necessary,	July 30, 2026
Evaluation of Best and Final Offers	August 3, 2026
Issuance of Notice of Award	August 10, 2026
Contract Start Date	Upon State's Notice to Proceed

* The Letter of Intent is merely to assist with planning and distribution of addenda, it does not preclude submission of a proposal.

Section IV: Special Conditions

4.02 Term of Contract

1. The Contract shall commence on November 1, 2026.
2. Unless earlier terminated in accordance with the terms of the Contract, the Contract shall expire on October 31, 2031. The Exam Branch may, at its sole discretion, extend the Contract for one additional five-year term through October 31, 2036. To exercise this option, the Exam Branch shall provide written notice to the Contractor no later than April 1, 2031.
3. Either party may terminate the Contract without cause by providing the other party with at least twenty-four (24) months' prior written notice.